

Final Agenda

PLTA Board of Directors Meeting

Thursday, April 26, 2018 6 pm. Pacific Daylight Savings Time

(509)262-6043 pin 6260

As people connect please identify self. Please connect before 6 pm so meeting can start at 6.

Board Members: Lisa Wolf – President, Tom Seifert – Secretary, Gina O'Brien - Treasurer, John Fant – Director at Large, Susan Gawarecki – Director at Large

Board Members Absent: none expected

Call to Order

President (6 pm) Lisa Wolf **I call this meeting to order at state time.**

Protocol for this meeting: Discussions will take place in a round robin pattern so that all have a chance to speak.

Speakers will be called as follows: John, Lisa, Tom, Susan, Gina

Call for additions to the agenda.

Secretary (6:02)

Recorder: Tom Seifert will be the recorder for this meeting.

Roll call: "By your consent will be taken by your check in at beginning of call"

Call for corrections to the minutes

"Hearing no corrections minutes stand as approved." Or "The minutes stand approved as corrected."

President's Welcome and Update (6:04) Lisa Wolf

- **Website update:** Event information for the (North American Ccara Association NACA) has been posted under News/Events. The information for the University of Tennessee Llama & Alpaca day has been removed. The list of PLTA certifiers has been updated. It can be found under People/Certifiers Updated forms have been posted in appropriate locations.
- **Pack Trial Handbook:** The handbook has been updated to reflect decisions made by the Board over the last year. Grammatical errors have been corrected. Explanations have been added in certain sections to provide greater clarity. The draft has been made available to the Board, certifiers and the governance committee. Once there has been time for review and comment, the final version will be transferred to the website as both html code and a pdf file
- **Summary Of Pack Trial Specifications:** Once known as *Lisa's Famous Cheat Sheet* the document has been revised per comments from certifiers. The new version has been distributed to the Board, certifiers and the Governance Committee for review. When finalized, it will be included as an appendix to the Handbook.

Treasurer's Report (6:08) Gina O'Brien (posted on the yahoo group site on April 16, 2018)

Initial Balance for the PLTA U.S. Bank account on March1, 2018 was **\$5,495.30.**

Deposits (including interest)

Membership Fees:	\$88.83
Llama Registration:	\$ 0.00
Sanctioning Fees:	\$ 0.00
Interest:	\$ 0.22
Total Deposits:	\$89.05

Expenditures

Website Domain:	\$ 14.99
Filemaker Program:	\$108.00
Accountant Fees:	\$234.47
Total Expenditures:	\$357.46

The net income for March 2018 is \$268.41

The 2018 **annual net income** is \$7.20

Ending Balance for the PLTA U.S. Bank account on March 31, 2018 was **\$5,226.89**

Secretary's Report Tom Seifert (Written report posted on 4/21/18)

- Lost Panniers
- Ccara Evaluations
- Pack Animal Magazine (Backcountry Llama Newsletter) Article
- Letter to Members
- Upcoming Events

Old Business Updates and discussion (6:20)

1. Nicki Kuklenski nomination [Lisa]

Discussion: We have been discussing the nomination of Niki to the Board. Some members have already voiced approval. Does anyone have anything further to add to the discussion? Do we need to have a formal interview with Niki via conference phone? Are you prepared to vote to accept or deny the nomination?

Motion Options:

1. I move that we schedule a conference call with Niki Kuklenski at which we can interview her. We will present her with a list of questions to be addressed prior to the meeting. Gina will take the lead on defining the questions and scheduling the meeting.
2. I move that we accept Niki Kuklenski as an addition to the PLTA Board of Directors as a Director at Large with her term beginning as of June 2018.

New Business Updates and discussion (6:40)

1. Public Dissemination of PLTA Minutes and Financial Information [Lisa]

Discussion: Making the board of director's meeting minutes and financial information of a non-profit organization is required by law. How this is accomplished is left to the organization. To date, the PLTA has chosen to make this information available upon request. Other organizations post their information on their website causing board members to wonder if we should change our policy. Electronic discussions have highlighted these options:

- Allow access to minutes and financials to members and the public upon request, ie, continue as we are.
- Disseminate minutes and financials to members via email and allow access to the general public upon request.
- Post minutes and financial reports on the website.
- Post minutes and financial reports on the website *and* send an email notice to the members alerting them to each new posting.

Further discussion has centered on who would post the minutes and reports and in what form, with concerns for the amount of time and effort this would take being paramount. The decision concluding this discussion should identify what format will be used and who will be responsible should our current practice change.

Motion: I move that the PLTA meeting minutes will be made available to the members through [name medium] and to the general public through [name medium]. The [name of responsible party] shall be responsible for posting the information. The format, if changed from the current, will be approved by the Board of Directors as soon as possible.

Updates from Directors (6:50) This is an opportunity to inform the members of the board of your activities and accomplishments during the month. Each member will be called upon for a brief update.

Announcements/Information (6:58)

- Next meeting date is Tuesday May, 2018

15

Adjournment (7:00)