



Pack Llama Trail Association, Inc.

Dedicated to Preserving and Promoting the Working Llama

www.packllama.org

PLTA BOARD MEETING MINUTES: FEBRUARY 16, 2022

Introduction

Location of Meeting:	Tele-Conference Call
Call to Order Time:	7:02 MST
Adjourn Time:	7:44 MST
Board Members Present:	Lisa Wolf, Secretary Jen Hood, Treasurer Greg Hall, Director at Large Laura Steere, Director at Large
Board Members Absent:	John Fant, Vice President Scott Noga, Director at Large
Other Attendees:	None
Last meeting:	Tuesday, May 18, 2021
May 2021 minutes posted for review:	Tuesday, May 20, 2021
May 2021 minutes approved:	Tuesday, February 15, 2022

Summary of Decisions Made

- Thomas Rachiele, Kameron Gordon, and Becky Cunningham were elected to the Board of Directors
- Treasurer Jen Hood's resignation from the board was accepted.
- Becky Cunningham was elected president of the PLTA, a position she agreed to accept for an undefined, but short period of time.
- Secretary Lisa Wolf's desire to be relieved of most of her workload was considered. No decision was made.
- **The board decided to use Zoom for our next meeting and move the meeting time to 5:30pm PST, 6:30pm MST, 7:30pm CST, 8:30pm EST**

Treasurer's Report for April 2021

INITIAL BALANCE for PLTA U.S. Bank account on March 31, 2021	\$3764.87
DEPOSITS	<u>\$207.68</u>
Membership Fees	\$
Associate Fees	\$ 0.00
Llama Registration	\$ 0.00
Sanctioning Fees	\$ 0.00
Other	\$ 0.00
Interest	\$ 0.02
EXPENDITURES	<u>\$ 803.00</u>
MONTHLY NET INCOME	\$ (595.32)
ANNUAL NET INCOME	\$ (933.96)
ENDING BALANCE for PLTA U.S. Bank Account, April 30, 2021	\$3169.55

The Pack Llama Trail Association is a 501(c)(3) nonprofit organization. Donations are tax deductible.



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Secretary's Report: Lisa Wolf

Administration:

- Bob Blount successfully completed his certifier training this weekend. Once he completes and submits his written test he will have completed all necessary steps to be fully authorized at the Basic/Advanced level.
- Kameron Gordon, Thomas Rachiele and Becky Cunningham would like to become board members
- A number of members have renewed their membership.

Pack Trials:

- The BLT Pack trial was a success. Three trials were run; one Basic trial and two Advanced
- Bob Blount expressed interest in holding a Basic pack Trial at McIver State Park near Portland, Oregon
- I am currently reviewing the paperwork for the trial

Old Business

Approval of May 2021 Minutes: Lisa

Issue: The minutes for May were posted electronically for review on May 20th 2021.

Discussion: Are there any concerns with the May 2021 minutes?

Vote to Accept or Deny: The May Minutes were unanimously approved.

Status of 'Actions Going Forward'

from the **May 2021** Meeting

A "to do" list for board members and volunteers

Person	Assignment
Lisa Wolf Tom Seifert	Continue work on videos
Greg Hall	<ul style="list-style-type: none"> • Investigate groups.io solution for uploading Mileage Club reports • Find out how SSLA deals with liability insurance
Scott Noga	<ul style="list-style-type: none"> • Work with Becky Cunningham to improve PLTA Facebook presence • Attend Wild Sheep Foundation meeting
Tom Seifert	<ul style="list-style-type: none"> • Contact Office Depot regarding printing cost for field notes • Contact Pack Trial Governance Committee regarding changes to Certifier requirements • Contact current and past certifiers • Send letter to current certifiers explaining changes to requirements • Contact Cameron Gordon and Thomas Rachiele about taking a role on the PLTA Board • Contact Central Oregon Llama Association to promote the PLTA
Lisa Wolf	<ul style="list-style-type: none"> • Investigate layout options in Word for Field Notes • Update llama database per BLT pack trial results • Update accounts database per new memberships
Board	<ul style="list-style-type: none"> • Review Field Notes for errors (those who haven't already done so)



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New Business

Issue: New Board members.

Discussion: Thomas Rachiele, Kameron Gordon, and Becky Cunningham have requested membership on the Board of Directors. All are members in good standing and fully qualified to assume positions. Becky is willing to take on the presidency for the short term.

Motion: I move to accept Becky Cunningham as a member of the board of directors.

Vote to Accept or Deny: The motion was accepted unanimously.

Motion: I move to accept Thomas Rachiele as a member of the board of directors.

Vote to Accept or Deny: The motion was accepted unanimously.

Motion: I move to accept Kameron Gordon as a member of the board of directors.

Vote to Accept or Deny: The motion was accepted unanimously.

Issue: Jen hood is resigning from her position on the board.

Discussion: Jen is willing to allow the organization to continue to use her address as the official PLTA office site so that we can continue being registered in Idaho.

"I need to remove PLTA from my plate. I know you are concerned about the corporation staying in Idaho, so I am fine with my address being used, if someone outside of Idaho takes the tasks over. I can forward any mail that comes to me. I will scan and email paperwork to get it to whomever quicker and then forward it via USPS (at my cost.) I have no problem doing that to help the organization. Until you find someone, I will continue to complete the duties, but won't be a part of the phone conferences."

- It was noted that the candidate to replace Jen is not required to own llamas
- Greg will look into the possibility of having his wife 'volunteer' for the position

Motion: I move to accept Jen Hood's resignation from the board while retaining her services as treasurer until we can find a replacement -- Greg Hall, seconded by Laura Steere

Vote to Accept or Deny: The motion was carried unanimously.

Issue: New president

Discussion: We currently are operating without a president due to Tom Seifert's passing and Vice President John Fant is ill and unable to move into the position. Becky Cunningham is willing to take the president's role for the short term. She has extensive experience running non-profits, writing grants, holding pack trails for over twenty years, running a llama breeding program, participating in llama shows, herding 4H kids for thirty years or so, and dealing with all things llama. She is exceptionally qualified for the position.

Motion: I move to accept Becky Cunningham as president. --Greg Hall

Vote to Accept or Deny: The motion was accepted unanimously

Issue: Secretary Duties

Discussion: Lisa can no longer carry out all the duties she has been assigned. She has been responsible for writer/editor, website, database, and secretarial duties. These need to be apportioned out and assigned in such a way that she is left only what she can handle. She prefers to retain only database management. She has been on the board for most of the last ten years and is worn out. Her term officially ended last June. We need to find a new secretary.

Issue: Using Zoom for future meetings.

Discussion: Will Zoom be more useful to the group than phone conference



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- Zoom benefits
 - allows body language to be observed
 - reduces talking over each other
 - builds cohesion in the group
 - provides more productive engagement
 - allows better relationship building
 - can be used with phone only

Zoom negatives

- requires better technology
- not workable for all people
- free version allows only 40 minutes our meetings have typically run longer

Discussion regarding changing the time and date to better accommodate people in the eastern time zone. Opinion floated that board should be able to be expeditious enough if meetings are held monthly to complete them in 40 minutes.

Laura Greg will do a Zoom test run at home. Lisa will contact members to let them know.

Motion: I move to change the meeting time to Monday and 5:30pm PST (Laura)

Amendment to motion: Motion amended to 'if the other members can manage it'. (Lisa)

Vote to Accept or Deny: The motion was accepted unanimously

Issue: ILR coordination

Discussion: Kyle Mumford is our new ILR contact. He has requested that we supply PLTA updates to the ILR newsletter. We need to designate someone to take on this responsibility. Also, Tom was working with the ILR board to get PLTA credentials listed on the llamas' pedigrees. We thought this was accomplished but it is not showing up on the ILR website. We need someone to pursue this.

Action to be taken: Lisa will negotiate with Becky to take on working with the ILR to get certification included on pedigrees.

Issue: SSLA Spring Pack Trail

Discussion:

- 1) Lisa contacted Mary Rose Colins, pack trial coordinator, to assure her that the PLTA is still functioning and explain where she can send her sanctioning paperwork and payment.
- 2) Greg, noted that the Dupont State Forest Recreation Area in North Carolina where SSLA normally holds trials may be closed due to COVID19. He explored nearby Elderberry Llama Farm as an alternative and found it even more suitable in many ways. It has plenty of miles, elevation, and appropriate obstacles available on ATV-free trails for Basic and Advanced trials. It would also give SSLA an opportunity to switch out their event to new territory.

Action to be Taken: Greg will negotiate with SSLA to hold a trial there in the fall.

To Do List

Please see May 2021 list to pick up where we left off. Most of those tasks have not been reported as completed

Person	Assignment
Lisa Wolf	<ul style="list-style-type: none"> • Work with Becky Cunningham to upgrade ILR pedigrees • Notify board members of change to meeting date, time, and method



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Person	Assignment
Greg Hall	<ul style="list-style-type: none">• Ask his wife if she will be take on some the secretarial duties• .Do a test run of Zoom to identify and potential problems with it• Work with SSLA to use Elderberry Llama Farm as a pack trial site
Board	<ul style="list-style-type: none">• Review Field Notes for errors. (Please report any issues to Lisa so the document can be ready for SSLA use at their spring pack trail.• Find people to take on other secretarial duties.

Announcements

The next Board meeting will be Monday, March 21, 2022